

THIS COMPLETED FORM MUST BE EMAILED WITH THE ARTWORK AS WELL AS ATTACHED TO THE MERCHANDISE BOXES WHEN/IF DROPPED OFF



# PURCHASE ORDER FORM

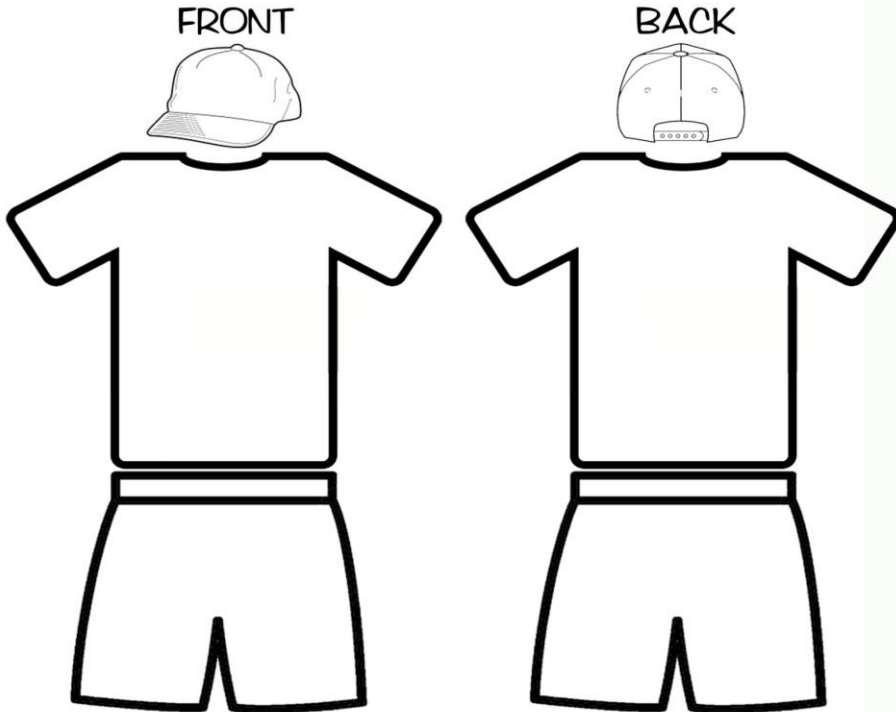
JOB NAME

BUSINESS NAME	CONTACT NAME	PHONE #	DATE ORDER DUE

(SCREEN PRINTING PRODUCTION TURNAROUND TIME IS 5-7 BUSINESS DAYS FROM RECEIPT OF PRODUCT, PAYMENT & APPROVED ARTWORK - EMBROIDERY PRODUCTION TIME IS 7-10 BUSINESS DAYS - RUSH FEES APPLY IF NEEDED SOONER)

SCREEN PRINTING	EMBROIDERY	DIRECT-TO-GARMENT	GARMENT MATERIAL				COLOR OF GARMENTS				TYPE OF GARMENTS	TOTAL # OF GARMENTS
Y-SML	Y-MED	Y-LRG	Y-XLG	A-XSM	A-SML	A-MED	A-LRG	A-XLG	A-2XL	A-3XL	A-4XL	A-5XL

(ALL CONTRACT SCREEN PRINTING ALLOWS FOR A 2% DAMAGE RATE ON LIGHTS AND 4% DAMAGE RATE ON DARKS. IF EXACT QUANTITIES ARE NEEDED, WE RECOMMEND ORDERING EXTRA PIECES TO COMPENSATE FOR DAMAGE POSSIBILITIES)



## FRONT INFORMATION:

FRONT LOCATION:

# OF INK COLORS:  COLOR MATCHING AND PANTONE COLORS ARE ONLY GUARANTEED TO 85% ACCURACY. PANTONE PMS COLOR MATCHING WILL REQUIRE A \$20 FEE AND MUST BE SPECIFIED AT THE TIME THE ORDER IS PLACED. CONSIDER GARMENT SIZE WHEN SIZING ARTWORK FILES TO FIT.

FRONT PRINT SIZE:

COLOR 1	COLOR 2	COLOR 3	COLOR 4	COLOR 5
COLOR 6	COLOR 7	COLOR 8	COLOR 9	COLOR 10

PRINTING ON DARKS REQUIRES A FLASH WHITE UNDERBASE AS AN ADDITIONAL COLOR **FLASH**

## BACK INFORMATION:

BACK LOCATION:

# OF INK COLORS:  COLOR MATCHING AND PANTONE COLORS ARE ONLY GUARANTEED TO 85% ACCURACY. PANTONE PMS COLOR MATCHING WILL REQUIRE A \$20 FEE AND MUST BE SPECIFIED AT THE TIME THE ORDER IS PLACED. CONSIDER GARMENT SIZE WHEN SIZING ARTWORK FILES TO FIT.

BACK PRINT SIZE:

COLOR 1	COLOR 2	COLOR 3	COLOR 4	COLOR 5
COLOR 6	COLOR 7	COLOR 8	COLOR 9	COLOR 10

PRINTING ON DARKS REQUIRES A FLASH WHITE UNDERBASE AS AN ADDITIONAL COLOR **FLASH**

FRONT ARTWORK SUBMITTED FILE NAME:	BACK ARTWORK SUBMITTED FILE NAME:
OTHER 1 ARTWORK SUBMITTED FILE NAME:	OTHER 2 ARTWORK SUBMITTED FILE NAME:

## OTHER LOCATION 1:

OTHER LOCATION 1:

# OF INK COLORS:  WHEN PRINTING ON SHORTS AND SLEEVES THERE IS A MAXIMUM WIDTH OF 3.5" AND HEIGHT OF 13.5" ON LONG SLEEVES. POCKET PRINTS MUST BE NO LARGER THAN 3"X3". DOUBLE PLY SHORTS AND GARMENTS CAN ONLY BE PRINTED IN 1 COLOR

OTHER 1 PRINT SIZE:

COLOR 1	COLOR 2	COLOR 3	COLOR 4	COLOR 5
COLOR 6	COLOR 7	COLOR 8	COLOR 9	COLOR 10

PRINTING ON DARKS REQUIRES A FLASH WHITE UNDERBASE AS AN ADDITIONAL COLOR **FLASH**

## OTHER LOCATION 2:

OTHER LOCATION 2:

# OF INK COLORS:  WHEN PRINTING ON SHORTS AND SLEEVES THERE IS A MAXIMUM WIDTH OF 3.5" AND HEIGHT OF 13.5" ON LONG SLEEVES. POCKET PRINTS MUST BE NO LARGER THAN 3"X3". DOUBLE PLY SHORTS AND GARMENTS CAN ONLY BE PRINTED IN 1 COLOR

OTHER 2 PRINT SIZE:

COLOR 1	COLOR 2	COLOR 3	COLOR 4	COLOR 5
COLOR 6	COLOR 7	COLOR 8	COLOR 9	COLOR 10

PRINTING ON DARKS REQUIRES A FLASH WHITE UNDERBASE AS AN ADDITIONAL COLOR **FLASH**

**CONTRACT BROKERS:**

BEFORE ANY CONTRACT ORDER IS PROCESSED, THE FOLLOWING ITEMS MUST HAVE BEEN COMPLETED:

1. ALL ARTWORK FILES ARE COMPLETED, SIZED ACCORDINGLY AND IN ONE OF THE FOLLOWING FORMATS - VECTOR EPS OR AI WITH FONTS OUTLINED, 300 DPI HI-RESOLUTION PDF, TIFF, PHOTOSHOP CS3 OR LATER. ART FILES MUST BE NAMED ACCORDING TO LOCATION (I.E. FRONT, BACK)

2. A FULL COLOR MOCK-UP MUST BE SUBMITTED TO US FOR LOCATION, SIZE AND COLOR VERIFICATION.

3. ALL MERCHANDISE MUST BE PRESENT AND ACCOUNTED FOR.

4. WE MUST HAVE YOUR CURRENT RESALE CERTIFICATE ON FILE.

I HAVE READ THE ABOVE TERMS AND AGREE THAT THESE ITEMS HAVE BEEN COMPLETED

YES NO

SPECIAL INSTRUCTION AND/OR ADDITIONAL ORDER DETAILS	FLORIDA T-SHIRTS ASSOCIATED INVOICE NUMBER (INTERNAL USE ONLY)